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Pastor Winston James / Founder CEO

Greetings,

This is from Pastor Winston James. How are you today? Fine I hope and pray. The Life Center Team and I welcome you to our Campus. It is a blessing that you have decided to become a Life Center volunteer. It's also an excellent opportunity for you to serve and fellowship and become more familiar with our Kingdom Post. The Life Center clients that stay and work our Program come from different walks of life. We assist men, women and children. The Life Center is designed and set up to operate as a Christian dwelling place or home; thus there are rules that we're governed by.

YOUR SAFETY AND WELL-BEING IS OUR NUMBER ONE PRIORITY.

This document is called:

The Life Center's rules sheet for volunteers

1. We ask that volunteer(s) do not give out personal/private information (phone number, address, email address, business affiliation, etc...), unless you have chosen to share your testimony or witness, then that would be totally OK.

2. We ask that you do not give clients a ride or monies or non-monetary items for personal needs. If you are led to assist or provide additional resources for a client, we would rather it be channeled through The Life Center and not directly to the person. That way we can monitor what our clients are doing.

3. The Life Center is a peaceful place, but in the event there is a disturbance of any type, there are Life Center Team members nearby, or you can contact Pastor James or Jeremy at the following numbers: 713-750-9565, 832-292-3295. We are normally somewhere in the perimeter.

4. If you are interested in providing a meal on location, which we welcome, we ask that you let us know in advance in case you need access to our stove/oven. We also have clients that will work along with you, if needed. If you want to cook a meal for everyone, we normally prepare food for at least 50. On weekends, most of our clients who work and are making progress have the weekend to go and visit family members. For a more accurate number on the number of people to cook for, please contact Jeremy at <u>832-292-3295</u>.

5. Please do not invite Life Center clients to your home or workplace. Some of the people that we meet are experts at befriending.

6. If a client causes any kind of discomfort or difficulty, please report it immediately to one of the Team members. We teach our clients to respect each other and our guests.

7. Please use appropriate safety equipment, and if you bring your own work tools, make sure they're in a safe place, where they can be watched.

8. Please keep your vehicle locked at all times.

9. Children are to be supervised at all times.

10. If you have to make a store run, please do not take clients with you and if you would like for someone to go to the store for you, please contact Pastor James or Jeremy.

11. If you would like to know in advance the volunteer opportunities, please visit our website - <u>lifecenterhouston.com</u> or give us a call.

12. If you are interested in sharing the Gospel of Jesus Christ on a Wednesday night, let us know in advance and also subject contents. Please contact Mr. Jeremy Boucher. <u>832-292-3295</u>.

13. Please start off volunteer day with group prayer.

14. Normally, from morning until 5:30 P.M., most of our clients are out working or looking for work, or in school. During those times, it's a little quieter. During the evening time, our Campus becomes busy.

Once again, thank you for your prayers, support, and your Service. We ask that each volunteer fill out this sheet, so we can have a record of your volunteering at The Life Center and also that we've explained and that you understand the rules for volunteers. You will only have to fill this out once and we will keep this on file and also we can provide you with a copy, if needed. Thank you so much and God bless.

On behalf of The Life Center

Pastor Winston James

Pastor Winston James

Volunteer's signature

Printed Name

Witness Signature